

Letter of Assurance

There is a requirement for all schools and other educational settings, including pre-schools and nurseries, to ensure that where a school places a pupil with an “alternative provision provider” then that school continues to be responsible for the safeguarding of that pupil (DfE Keeping Children Safe in Education: September 2022).

The requirement includes confirmation that all individuals working at the provider have had the appropriate safeguarding checks (i.e. those checks that a school would otherwise perform in respect of its own staff).

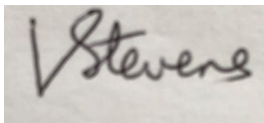
This letter provides the required confirmation, on behalf of Steps Ahead Life that all specialists and volunteers have undergone the appropriate vetting procedures including:

- ID Checks
- Confirmation of address
- Proof of Right to Work in the UK
- Enhanced DBS Certificate (including Barred List Check if required)
- Full work history with career gaps explained.
- Certificate of Good Conduct (where an employee has lived abroad in the previous 5 years)
- Qualifications checked and verified where required for the role.
- That specialists have a contractual obligation to inform us if they have received a reprimand, final warning, caution or conviction by the police or courts whilst working on behalf of Steps Ahead Life and appropriate agencies will be informed, if required.

This letter also confirms that all specialists at Steps Ahead Life have:

- Received relevant induction and training in safeguarding including Prevent Training; FGM and E-safety training.
- Read and understand how to apply Part 1 of Keeping Children Safe in Education 2022; are aware of the organisations whistle blowing procedure.
- Are clear on when and how to make a safeguarding referral.

Signed



Viv Stevens
Safeguarding Director